



**Gila County Community College District
Governing Board Regular Meeting
Gila Pueblo Campus
November 21, 2013
APPROVED**

A Regular Session of the Gila County Community College District Governing Board was held via ITV on November 21, 2013 in Room 522 at the Gila Pueblo Campus and Room 209 at Payson Campus, Gila Community College, pursuant to A.R.S. §38-431.02(B), notice having been duly given.

Governing Board Members Present:

Dr. Larry Stephenson, President
Samuel I Moorhead, Secretary
Robert Ashford, Member
Armida Bittner, Member

Governing Board Members Absent:

N/A

Governing Board Vacancy:

Member

Staff Present:

B. Stephen Cullen, Senior Dean, Pam Butterfield, Payson Dean, Ron Carnahan, Project Coordinator – IT Gila County, Susan Gallo, Finance Coordinator, L.Q.Harris, Software Support Specialist, Andrea Renon, Supervisor of Records and Registration and Pam Moore, Administrative Assistant.

OTHER GUESTS: Sylvia Kuras, Michele Nelson, Payson Roundup.

1. Call to Order, Roll Call, Pledge and Acknowledge Guests

President Stephenson called the meeting to order at 1:03 pm, he acknowledged the roll call, and the recognition of guests. Secretary Moorhead led the Pledge of Allegiance.

2. Call to the Public

Sylvia Kuras, a current student, addressed the Board regarding the GCC Website requesting that it be updated so that information on the Governing Board and the minutes is made available to the public. Member Ashford stated that the update requested is being worked on now.

Pam Moore and Andrea Renon informed the Board of the recent GCC Food Drive success and the upcoming Holiday Drive to supply gifts for our nursing homes and our homeless shelter for women and children in need. President Stephenson thanked all involved for a great job.

3. Reports/Information

A. President's Report

A1. Governing Board Vacancy

President Stephenson reported that he spoke with Linda O'Dell, Gila County School Superintendent, who assured him that there would be a seated member by the December meeting. Discussion followed and it was determined that Pam Moore will put together five to six past months of agendas and minutes and President will meet with the new member and request that they also meet with the Globe Administration in order to bring them up to speed on upcoming issues.

A2. Arizona Commission on Postsecondary Education Conference

President Stephenson stated that he will be traveling to the valley to attend the conference which is being held on November 22nd starting at 8:00 am. This is the first time GCC has been included. The newly formed group will address all at the conference. Secretary Moorhead informed that he would be attending also.

B. Gila Community College District Report/Information

Senior Dean Cullen reported that he had nothing to add to the previously submitted report.

No questions were asked. (Report attached and made a part of the official minutes.)

C. Financial Reports/Information

Susan Gallo reported in detail on all the reports in the packet. She stated that the budget is being carefully monitored regarding our revenue verses our expenditures. Questions were asked and discussion followed. (Financial Reports attached and made a part of the official minutes.)

C1. **Year End—June 30, 2013** final report. Susan reported that revenue was more than budgeted and expenses were less and she felt that overall we did very well.

C2. **Year End Cash Balance.** Susan reported that it appears small because property taxes have not been received due to property tax bills being sent late.

C3. **Monthly Financial Recap—October 2013.** Susan reported that as requested she did calculations comparing October 31, 2012 to 2013—total expenses down 12%, tuition dollars down 50% and Senior Waivers up 99%.

4. Old Business**A. Solar Project Update/Information/Discussion/Action**

Senior Dean Cullen reported that Folium Energy has informed him by email that half of the financing for the project has been secured and they should have the remaining half next week. He also met with representatives of One-Way Electric Company which will start process for electric meters. Sun Renu, the primary contractor, informed him that the Interconnect Agreements have been signed and received and they are waiting on financing and they are “shovel ready”. (Copy of email attached and made a part of the official minutes. Copy was given to Board members at the meeting).

B. Accreditation: Preliminary Evidence/Information/Discussion/Action

President Stephenson requested that a draft narrative of each of the 21 items be sent to the Board. The Board discussed at length the 21 items.

5. New Business**A. Arizona Association of District Governing Boards/Information/Discussion/Action**

President Stephenson informed the Board that we are now a recognized member of the Community Colleges within the state. He questioned the Board regarding a travel policy to attend the conferences. President and Secretary stated they would pay their own way.

B. Enrollment Trends/Information/Discussion/Action

Senior Dean Cullen discussed the enrollment comparison sheet for fall 2012 and fall 2013 included in the Board packet. The sheet shows the changes in age categories. The largest increase shows in the under age 18 category. He pointed out that the “Good News” of this data is that with the lower tuition NAVIT and CVIT are able to serve more students. There are currently 1,821 students enrolled. Member Bittner stated that the Senior Waivers are appreciated and there is a huge benefit to our health.

C. GCC Grant Information/Information/Discussion/Action

Senior Dean Cullen reported that the five community colleges involved in the writing of the grant were very disappointed with the decision. He asked Mr. Gardner of TriAdvocates to look into this and report back. (Copy of the e-mail is attached and made a part of the official minutes.) Dean Cullen read the e-mail to the Board. Both of the primary grant writers have indicated they will apply again in the future.

D. Cosmetology Program — Payson Campus

Senior Dean Cullen gave a PowerPoint presentation on the Cosmetology Program. (Copies in packet and made a part of the official minutes). He provided detailed information on the location, revenue and costs involved, however, there are still more variables to be checked and added. Dean Butterfield stated that the high school administration and students continually ask for this program. She thanked the Board for their consideration. Member Ashford stated that the Gila County Board of Supervisors may be able to assist from their discretionary funds. Some discussion followed.

6. Meeting Minutes/Discussion/Action**A. Regular Meeting, October 17, 2013****Motion 11212013 #1**

Member Ashford moved to adopt the minutes of the Regular Meeting of October 17, 2013. Secretary Moorhead seconded the motion. President called for discussion; there was none. Vote taken; motion passed with four ayes. (Copy attached and made a part of the official minutes.)

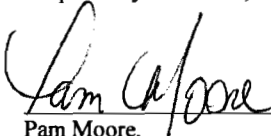
7. Items for Consideration for next meeting/Discussion

- Accreditation
- Cosmetology Program
- Next meeting date is Thursday, December 12th: Special Meeting

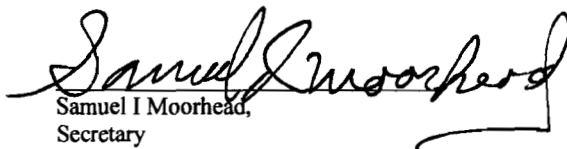
8. Adjournment/Action

Member Bittner moved to adjourn. Member Ashford seconded the motion. Motion passed unanimously. Meeting adjourned at 2:31 pm.

Respectfully submitted,


Pam Moore,
Recording Secretary

Attest:


Samuel I Moorhead,
Secretary